



York Homebuyer Assistance Program

Required Documentation for Application

Note: You must provide information for all household members expected to reside in the new home.

You will need to bring the following information along with this application to the interview:

Valid Identification and Citizenship for ALL Household Members:

- ✓ Valid government-issued photo ID for all household members 18 years of age or older.
- ✓ Original Social Security Card for all household members that have a social security number.

If applicable: Documentation that you are in the United States legally:

- ✓ Permanent Resident Card (otherwise known as “Alien Registration Card” or a “Green Card”) for immigrants who are legally in the U.S. and have the right to permanently remain.

Evidence of Income for ALL Household Members:

- ✓ If employed, bring the past two (2) months’ of paystubs and Human Resources/ Payroll Dept. phone and fax numbers.
- ✓ If self-employed, bring the last two (2) years of Federal tax returns (all pages).
- ✓ If receiving Social Security, a Pension, Unemployment Compensation, or TANF benefits, bring your last benefit letter (must be current within the past 120 days).
- ✓ If you receive (or are supposed to receive) child and/or spousal support, bring a copy of the court order and one (1) year of payment history.
- ✓ If you receive income from any other source, bring documentation of the amount, frequency, and contact information for verification.

Evidence of ALL Household Assets:

- ✓ The six (6) most recent months of complete checking account(s) statements, to include all pages, showing bank name and account number.
- ✓ The two (2) most recent months of complete savings account (s) statements, to include all pages, showing bank name and account number.
- ✓ Copy of Whole or Universal Life Insurance policy(s) and last dividend statement.
- ✓ Most recent complete retirement account statement(s), such as IRA’s, Annuities, 401K, 403B, pension fund etc. to include all pages, showing current value and interest or dividend rate.
- ✓ Most recent complete statement for any other investment such as, stocks, bonds, money markets, mutual funds, certificate of deposits, inheritance, trust funds, etc., to include all pages, showing the current account value, number of shares held, and dividend or interest rate.
- ✓ For savings bond(s), bring a copy of the bond(s).
- ✓ For any other asset(s) not listed above, you need to provide a recent statement and contact name, address, and phone number.

Three (3) most recent Federal Income Tax Returns, to include all pages, and W-2’s.

Credit Report, must be within the past six months (6) months and it must be from your lender.

ALL INCOME and ASSET Sources REQUIRE CONTACT INFORMATION, WHICH INCLUDES: Name, Address, and Phone Number for Verification Purposes.