

When you can pay partial rent:

Hello (landlord's name),

As you probably know due to COVID-19, I am currently off work right now because (my work is closed, my child's school is closed, etc.). I wanted to communicate with you about my employment status because I know April's rent will be due soon. Would you be willing to work with me and to accept \$X to cover this month's rent? I would like to set up a payment plan to cover the remaining rent to ensure your rental income. I appreciate your flexibility and understanding during these stressful times.

When you can pay no rent this month:

Hello (landlord's name),

As you may know, I am currently not working due to (my work is closed, my child's school is closed, etc.). Unfortunately, due to loss of income, I will not be able to pay April's rent on time. I would like to put a payment plan into place so I can start repaying once I have income again. I am working on a plan to get income (applying for unemployment, looking for a new job, exploring childcare options, etc). Please let me know how we can work together during this time to ensure your rental income and my housing stability. I appreciate your patience during this challenging time.